



Product Manual

Version management

| Updated to version | Date |
|--------------------|------------|
| 9.04.00 | 6-Aug-2020 |

Contents

| | | |
|------|--------------------------------------|----|
| 1 | Introduction | 5 |
| 2 | Registration Unit | 7 |
| 3 | Colors | 7 |
| 4 | Fabrics | 9 |
| 5 | Washing Processes..... | 9 |
| 6 | Finishing Methods..... | 10 |
| 6.1 | General Information..... | 11 |
| 6.2 | Special Charges | 12 |
| 7 | Finishing Code | 13 |
| 8 | Exchange methods..... | 14 |
| 9 | Soil Count Methods | 14 |
| 10 | Rankings..... | 14 |
| 11 | Images..... | 15 |
| 12 | Catalogues and Catalogue Types | 16 |
| 12.1 | Catalogues..... | 16 |
| 12.2 | Catalogue Types | 17 |
| 13 | Type of Merchandize | 17 |
| 13.1 | Product Characteristics | 18 |
| 14 | Product Groups..... | 19 |
| 14.1 | General Information..... | 19 |
| 14.2 | Special charges..... | 20 |
| 14.3 | Turnover groups..... | 21 |
| 14.4 | Specials..... | 22 |
| 15 | Sizes | 22 |
| 15.1 | Sizes and unfinished length..... | 24 |
| 16 | Size Types..... | 25 |
| 16.1 | Size definitions | 26 |
| 16.2 | Foreign descriptions..... | 26 |
| 16.3 | Modifications | 26 |
| 17 | Weighing Categories..... | 28 |
| 17.1 | Special Charges | 29 |
| 18 | Modification Groups..... | 30 |
| 19 | Products..... | 31 |
| 19.1 | General fields | 32 |
| 19.2 | General..... | 32 |

| | | |
|------|----------------------------|----|
| 19.3 | Finishing Methods..... | 37 |
| 19.4 | Sizes..... | 37 |
| 19.5 | Special | 38 |
| 19.6 | Pack | 39 |
| 19.7 | Image..... | 39 |
| 19.8 | Foreign Descriptions | 39 |

1 Introduction

This document will describe how you can manage information about the Product Structure in the ABSolute-application. The Product Structure is information about items like garments, linen, mats and merchandize. All relevant information can be entered and maintained. Including related information like colors, fabrics, wash processes, sizes and size types.

In short the product hierarchy looks like this:

- Activities
- Product Groups
- Products / Models
- Size types
- Sizes

Activities

The activities describe what the laundries main-activities are. Examples of activities are: Garments, Mats, Linen, Dust Control and OR. Activities are explained in manual Company Structure.

Product Groups

With Product Groups you can make a global description of the products, like: Bed Linen, Industrial garments, Healthcare garments, OR garments, Standard Mats and Logo mats. Each Product Group is linked to an Activity. Product Groups are mainly used for grouping in reports.

Products / Models

This gives a detailed description of the products. This can be information about the color and fabric of each product. For example: Trousers Light Blue – Cotton. Lots of other information can also be linked to each product, like Registration Unit, Type of Merchandize, Product Group, Color, Fabric, Washing Process, Preferred Supplier, Exchange Method, Finishing Method and Size type. Some of these are described in the manual about Fixed Files.

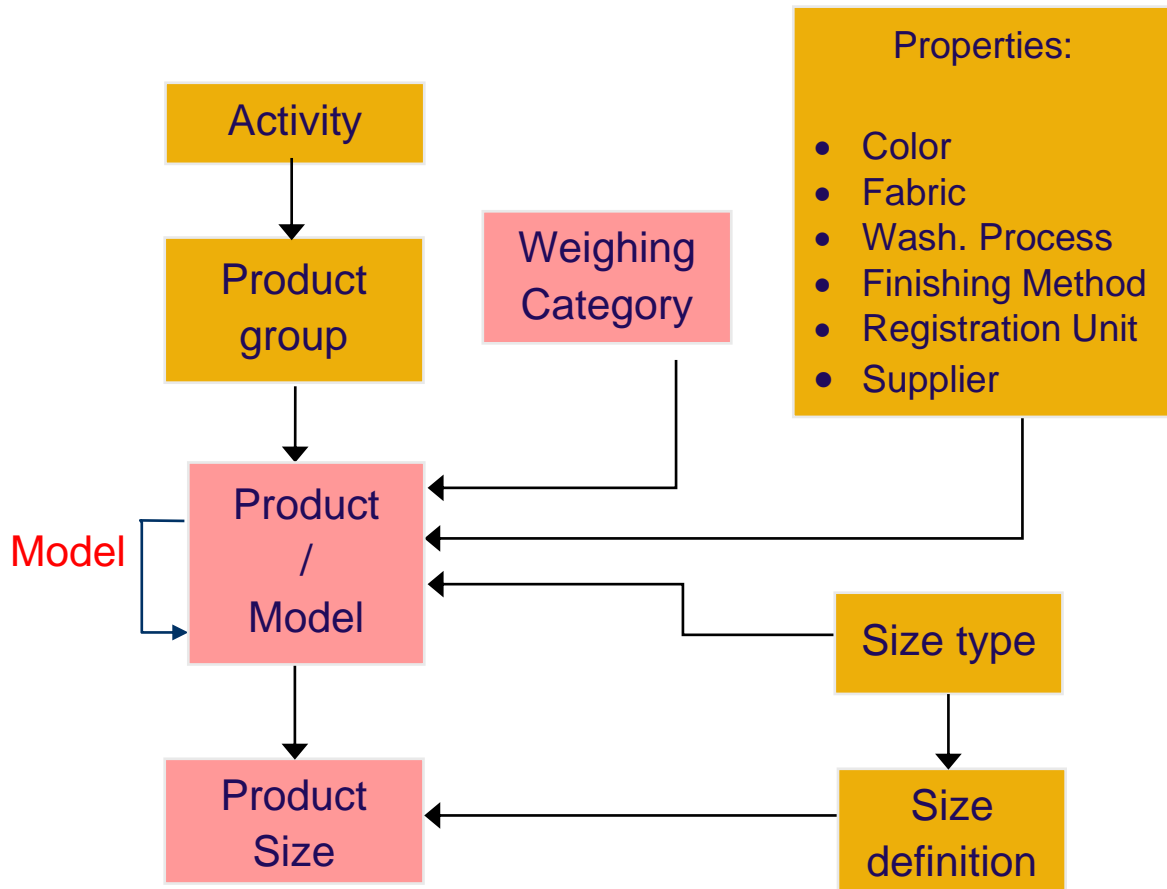
Size types

To make a grouping of the sizes you can make use of size types. For example 'Coat sizes' can be a size type and 'Trousers sizes' can be another one. Coat sizes can be sizes like '40', '42', '44', and '46'. And 'Trousers sizes' can be sizes like '32x30', '32x32', '32x34' and '32x36'.

Sizes

The information about the sizes for each product can also be stored. A size can be something like '40', '42', '44', '46' and '48' for Product 'Marine Coats – Blue'.

Scheme: Product Structure

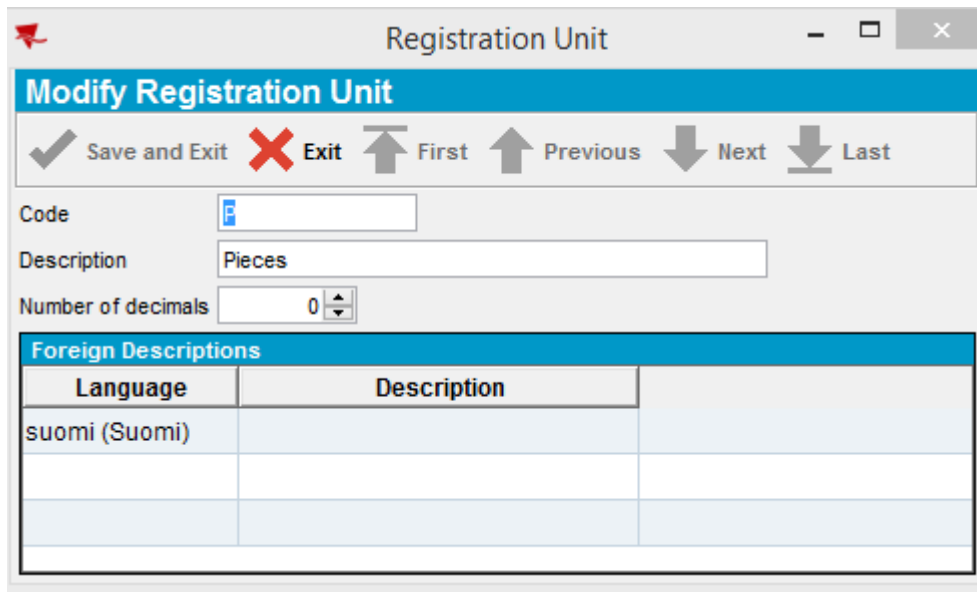


2 Registration Unit

The Registration Unit is used for defining the unit-of-measure. This unit of measure is required when setting up products in the system. The registration unit explains how products are handled or delivered.

Examples:

Pieces, Kilograms, Pounds and Square Feet.



Overview of fields:

| Field | Description |
|--------------------|--|
| Number of decimals | <p>The number of decimals that will be used during display of the unit.</p> <p>For a unit like pieces this will be set as '0', for kilograms it can be set as '2' decimals.</p> <p>Examples: 34 pieces. 2,23 kg.</p> |

3 Colors

Use colors to indicate what color each item or product has. A color can be combined with a product. A product can be a garment, mat, sheet, towel and other things.

Examples:

LB – Light Blue

LG – Light Green

Color

Modify Color

✓ Save and Exit ✗ Exit ↑ First ↑ Previous ↓ Next ↓ Last

Code

Description

Ral code

Usage

Residential Products Color

Emblem Color

For Background Text Border

Pantone Code

Embroidery Color

Only Available in Country

Only Available in Business Unit(s)

Repair Address

Foreign Descriptions

| Language | Description |
|---------------|-------------|
| English (U... | sahara rot |

Overview of fields:

| Field | Description |
|----------------------------|---|
| Code | The code of the color. This can be entered as numbers or as alphabetical codes. At the Picklists for Emblems and Garments often the color codes are presented only. |
| RAL code | This is the worldwide standard code that is used to recognize the color. This becomes important if information needs to be exchanged with other systems. |
| Residential Products Color | These colors are only going to be used for Residential products. |
| Emblem Color | Only these colors can be used in the specification of products of type 'emblem'. The same goes for the text and |

| | |
|------------------------------------|---|
| | border color of emblems. With options what to apply these to, such as Background/Text/Border. |
| Pantone Code | This is another worldwide standard code for colors, that can be applied to Emblems |
| Embroidery Color | The color that is used for embroidery, applied to emblems |
| Only Available in Country | A selection of which countries the emblems are available in |
| Only Available in Business Unit(s) | A selection of which Business Unit(s) the emblems are available in |
| Repair Address | If a sorting system is used, the color of the products could be relevant for sorting the products to the sewing machines with the same color thread and patching material. This can optimize the productivity of the repair services. Remark: This can be used when module 'Repair Recording' is in the license. |

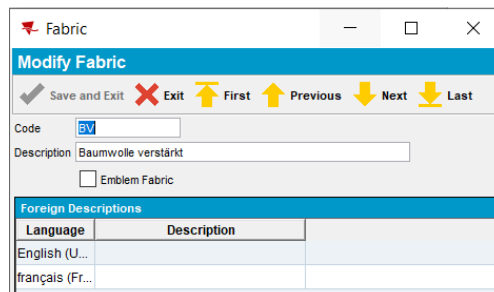
4 Fabrics

Use fabrics to indicate of what fabric each item or product is made of. A fabric can be combined with a product. A product can be a garment, mat, sheet, towel and other things.

Examples:

CO: Cotton

PC: Polyester 65% / Cotton 35%



Overview of fields:

| Field | Description |
|---------------|---|
| Emblem Fabric | Only these fabrics can be used for products of the type 'emblem'. |

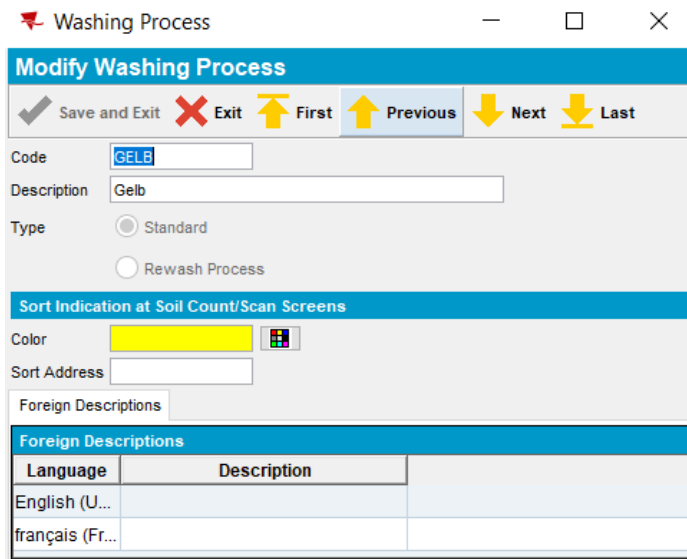
5 Washing Processes

The washing process can be used for different purposes:

Show the information in the In-scan Screens (supported with colors)

Sorting based on washing process (when automatic sorting system is connected)

The washing process is linked to the products as default information. The washing process can be overruled in the Product List per Customer (See Tab "Additional").



Overview of fields:

| Field | Description |
|--------------|---|
| Type | Select the type of process, standard or rewash |
| Color | The color to show at the soil count/scan screens. |
| Sort Address | The sorting code, when an automatic sorting system is used. |

6 Finishing Methods

Finishing Methods are the way products are delivered or service is provided. In addition to the product a finishing method is added to be able to determine different prices for rent and wash for the same product within a customer:

One product can have multiple finishing methods.

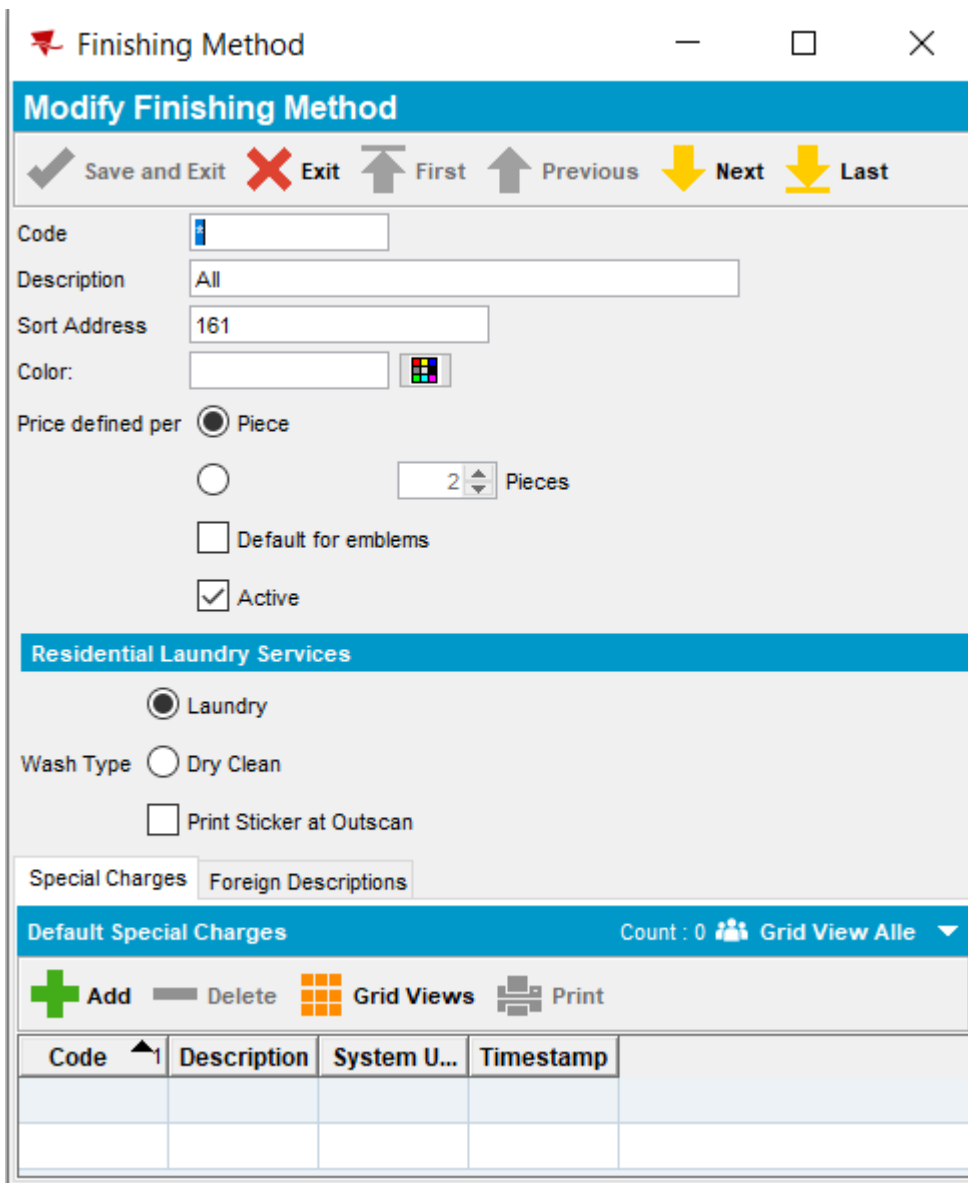
The same customer and same product can have a different price per finishing method.

Examples:

A jacket (product code 12345) could be delivered on hangers (standard finishing method)

The same jacket (product 12345) could be delivered folded (another finishing method). This can be a different price.

6.1 General Information



As general information, the code, description and sort address can be entered.
 Overview of fields:

| Field | Description |
|---------------------|---|
| Sort Address | The address that items with this finishing method should go to when an Interface with a sorting system is installed. Do not change this Sort Address without consulting your system supervisor or the Sorting System supplier. |
| Price defined per | Use this option to determine the way the price is defined: per piece or per multiple pieces. Default option 'per piece' is selected; this means the finishing method is defined for 1 piece. If needed it can also be set to multiple pieces. |
| Default for emblems | Choose whether this finishing method should be the default for emblems |

| | |
|--------------------------|---|
| Wash Type | Select whether it's a dry cleaned or laundered product |
| Print Sticker at Outscan | Choose whether a sticker should be printed upon the outscan |

6.2 Special Charges

For each finishing method you can add one or more references to special charges. Special charges refer to a user-definable list and can be used on an invoice to indicate additional costs for a customer. For example, if the finishing method 'hanging' should be paid as an additional cost by the customer, you can define a special charge for this and combine it with the finishing method.

Special Charge
— □ ×

Add Special Charge

✓ Save and Exit
✗ Exit
↑ First
↑ Previous
↓ Next
↓ Last

Code

Description

| | Old Value | New Value | Start Date |
|--|-----------------------------------|-----------------------------------|---|
| Type <input checked="" type="radio"/> Fixed Amount | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="04/10/2019"/> <small>is</small> |
| <input type="radio"/> Percentage | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="04/10/2019"/> <small>is</small> |
| <input type="checkbox"/> Minimum Amount | <input type="text"/> | | <input type="text"/> |
| <input type="checkbox"/> Maximum Amount | <input type="text"/> | | <input type="text"/> |

General
Invoice Line Types
Foreign Descriptions

General

Frequency ▼

Include In Minimum Invoice Amount Calculation

Only Apply when Invoice Amount >

Only Apply when Invoice Amount <

Tax Group ▼

Turnover Group ▼

Auto Add To New Customer

General
Invoice Line Types
Foreign Descriptions

Invoice Line Types this Special Charge Applies to

Count : 0
Grid View
Alle

+ Add
 — Delete
Grid Views
Print

| Code | Description | System U... | Timestamp |
|------|-------------|-------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |

You can add one or more special charges to the finishing method from a user-definable list.

Fields:

| Field | Description |
|---------------------------------------|---|
| Type | Select whether it's a fixed amount or percentage and whether there's a minimum or maximum amount |
| Frequency | How regularly do you wish to apply this special charge |
| Include in invoice amount minimum | Select whether you wish to count this as part of the minimum invoice amount calculation |
| Only apply when invoice amount > or < | Select whether you wish to apply the special charge only when the invoice amount is respectively below or above a certain threshold |
| Tax Group | Select which Tax Group is applicable to this special charge |
| Turnover Group | Select which Turnover Group is applicable to this special charge |
| Invoice Line Types | Add an invoice line type |

7 Finishing Code

A Finishing Code is used for the Garments in the system and when a Sorting System is in use. Every Finishing Code can be addressed to a Sort Code.

Example:

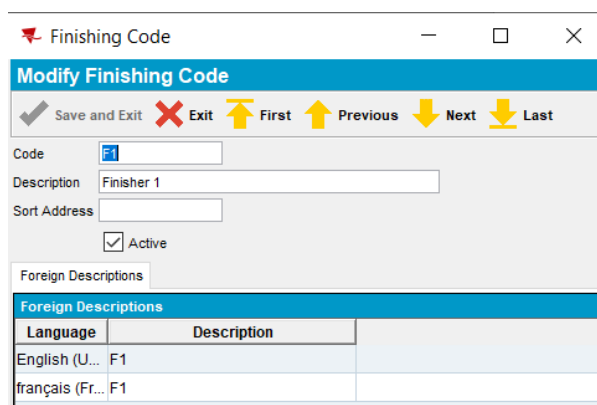
When garments are sorted automatically, the finishing code for some garments is P (Press). The items will be sorted to go to the press department (when a sorting system is available).

Note: Finishing codes are only important if a sorting system is used.

See also:

Products; when Type of Merchandize is 'Garments', the Finishing Code can be filled.

Product List per Customer, Additional Tab: Specific Finishing Code.



Overview of fields:

| Field | Description |
|--------------|---|
| Sort Address | The address that items with this finishing code should go to when an interface with a sorting system is installed. Do not |

| | |
|--|--|
| | change this Sort Address without consulting your system supervisor or the Sorting System supplier. |
|--|--|

8 Exchange methods

Per product an 'exchange method' can be defined. This is about a pre-defined list with options, see below.

By default it will select the following in the combo-box when adding a new product:

If type of merchandise = 2 (Garments) OR system setting "SettlementActive" = Y then it will select "Delayed Even Exchange"

Else it will select "Delivery Based On Order/Standards".

For type of merchandise = 3 (Sales/Disposables) the option "Delayed Even Exchange" will not be shown in combo-box.

For type of merchandize = 5 (Residential) then always "Delayed Even Exchange" is selected.

| Option | Description |
|-----------------------------------|--|
| Delayed Even Exchange | Delayed even exchange means the quantity for this product that is received back from the customer will be delivered during the next delivery. |
| Straight Even Exchange | The product is expected to be exchanged on a soil pick-up and clean delivery exchange. |
| Delivery Based on Order/Standards | Delivery of this product is based on order/delivery standards. This is about fixed quantities of products that should be delivered for the customer. |

9 Soil Count Methods

Per product a 'Soil Count Method' can be selected. This is about a pre-defined list of options, see below.

By default it will select the following in combo-box when adding new:

No Soil Count.







For type of merchandize 5 (Residential) the always "Manual" is selected.

For example, the Soil Count Entry-dialog can be used to enter soil counts per product.

| Option | Description |
|---------------------|--|
| No Soil Count | For this product there is no soil count done. |
| Manual | The soil count for this product is manually done. |
| Auto Return Assumed | An automatic return is assumed for this product related to soil count. |
| Weight Based | The soil count for this product is done via weighing. |

10 Rankings

Via Product Ranking-dialog, one or more ranking-lines can be added with a priority. This can be used in Product-dialog to indicate a ranking per product. This is an optional field.

| Product Ranking | | | | |
|--|-----------|-------------|---------------------|--|
|  Add  Modify  Delete  Duplicate  Grid Views  Print | | | | |
| Priority | Ranking | System User | Timestamp | |
| 1 | Ranking 1 | MRA | Aug 7, 2020, 11:... | |
| 2 | Ranking 2 | MRA | Aug 7, 2020, 11:... | |
| 3 | Ranking 3 | MRA | Aug 7, 2020, 11:... | |

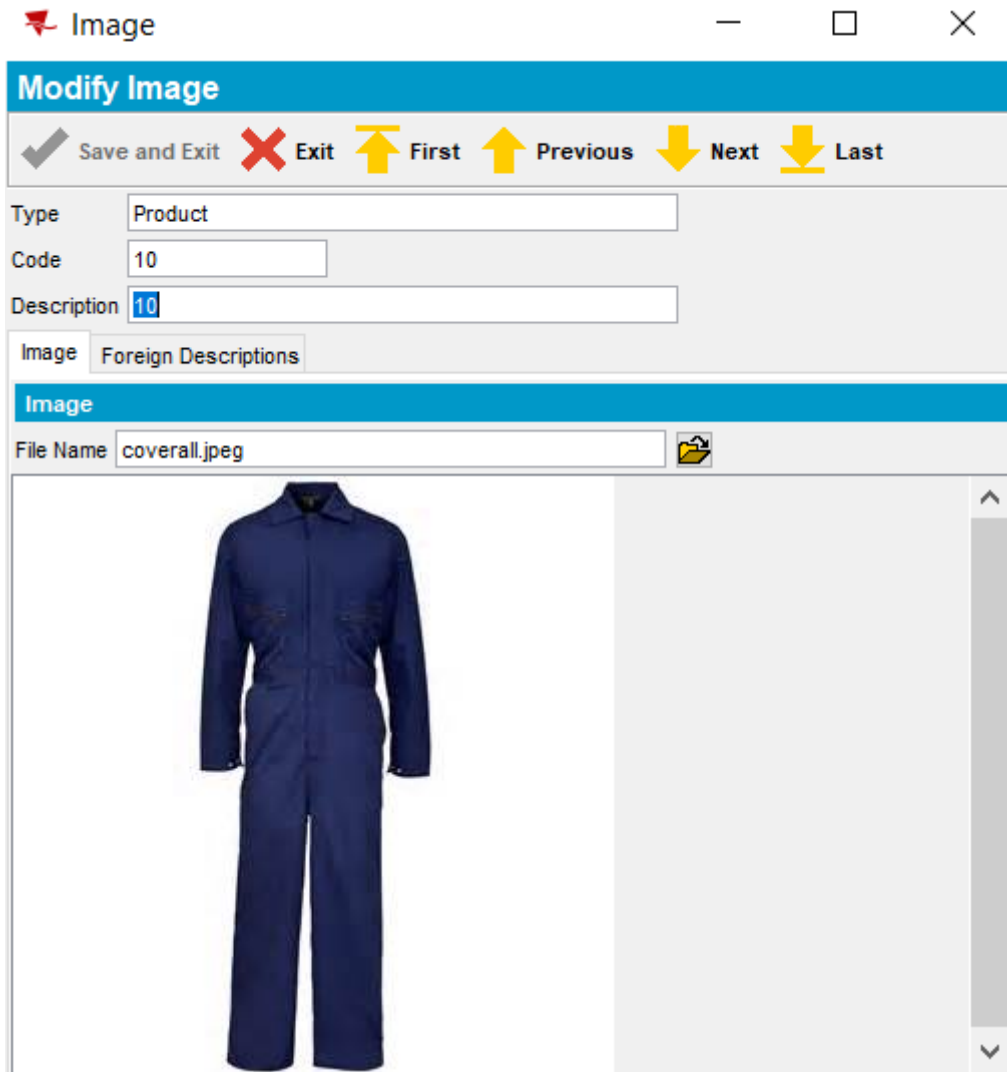
| Field | Description |
|----------|--|
| Priority | The priority of the ranking can be defined here. |
| Ranking | The code or name of the ranking. |

11 Images

ABSSolute supports the possibility to attach pictures and drawings to products, emblems and placements in the system. You can give a code and description for each image. After this the images can be connected to:

Every product/emblem: after connecting the image, the image will be shown at the 'Repair Pointer' and when the product is an emblem, the emblem image will be shown in the 'Emblem Template' and when the stockroom issues garments that require one or multiple emblems, the emblem can be shown in the 'Issue Screen'.

Every placement: after connecting the image, the placement image will be shown in the 'Emblem Template' and when the stockroom issues garments that require one or multiple emblems, the placement image can be shown in the 'Issue Screen'.



Overview of fields:

| Field | Description |
|------------|---|
| Image Type | Here you can select for 'product' or 'placement'. See the text at the beginning of this chapter for an explanation. |
| Image | Here you select the image with a browse-button. The images should already be available as files on the disc. They should be stored as 'jpg'- or 'bmp'-files. (on the server, not local) |

12 Catalogues and Catalogue Types

Catalogues and Catalogue Types can (optionally) be used to classify products for customers that own web shops. There are two dialogs to define this. When a new product is added, as default this field will be empty, because it is an optional field.

12.1 Catalogues

Use this dialog to define one or more catalogues.

| Catalogues | | | | |
|------------|-------------------|-------------|----------|----------------|
| Code | Description | Start Date | End Date | Catalogue T... |
| 1 | Summer Collection | Jul 3, 2015 | | 1 |
| 2 | Winter Collection | Aug 7, 2020 | | 1 |

| Field | Description |
|----------------|--|
| Start Date | The start date of the catalogue. This indicates when the catalogue is valid for the product. |
| End Date | The end date of the catalogue. This indicates when the catalogue is valid for the product. |
| Catalogue Type | This can be used to define catalogues belonging to a certain type. |

12.2 Catalogue Types

Use this dialog to define one or more catalogue types.

| Catalogue Types | | |
|-----------------|-------------------------------------|-----------------------|
| Code | Active | Description |
| 1 | <input checked="" type="checkbox"/> | Catalogue Type Summer |
| 2 | <input checked="" type="checkbox"/> | Catalogue Type Winter |

13 Type of Merchandize

When adding a product the Type of Merchandize has to be selected, these are fixed values. When the product is added and saved, then afterwards the Type of Merchandize cannot be changed anymore. The Type of Merchandize indicates what the product is about, like Garments or Linen (see below for all types), each type has its own characteristics. This means also some options/fields will be allowed or not based on the Type of Merchandize in Products-dialog. For example, option 'special sizes' is not allowed for Type of Merchandize Emblems and Residential.

Inquiry Products

+ Add ✎ Modify 📄 Duplicate - Delete

Code: Active Legacy code:

Description:

General Logistics Sizes Pack Image Foreign descriptions Special Remark Attachments

General

Long Description:

Short Description: Registration Unit: **Type of Merchandise:**

Product Group: | Weighing Category: |

Specification

Color: | Automatic Replacement %

Type of Merchandize:

| Number | Name |
|--------|----------------------|
| 1 | Non-Garments/Linen |
| 2 | Garments |
| 3 | Sales/Disposables |
| 4 | Emblems |
| 5 | Residential/Domestic |

13.1 Product Characteristics

Each product has certain characteristics based on the Type of Merchandize, see below for an overview.

| Type of Merchandize | Characteristics |
|---------------------|--|
| Non-Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues, Pack / Pack Content Sizes, Max Washes, Default Theoretical Weight |
| Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process, Finishing Code Treatment Scheme, Image, Catalogues Sizes, Modifications, Max Washes, Max Repairs, Default Theoretical Weight |
| Sales/Disposables | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues, Pack / Pack Content Sizes, Default Theoretical Weight |
| Emblems | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues Sizes, Emblem Specification |
| Residential | Registration Unit, Exchange Method, Soil Count Method (only Manual), Tax Group Color, Fabric, Washing Process |

| | |
|--|---|
| | Treatment Scheme, Image, Catalogues Sizes, Max Washes, Max Repairs |
|--|---|


14 Product Groups

The product group is used to define a structure for a range of products and is the second level in the product hierarchy. The product group is linked to the activity that is the highest level. It is used as selection criteria in several reports.





Examples:

Bed linen, healthcare garments, OR garments, standard mats and logo mats.

14.1 General Information


 Product Group
— □ ×




Modify Product Group


✓ Save and Exit
 ✗ Cancel
  First
 Previous
 Next
 Last

| | | | |
|--------------------|---|-------------|---------------------------------|
| Code | <input type="text" value="001"/> | Legacy code | <input type="text" value="01"/> |
| Description | <input type="text" value="Leasing (LE)"/> | | |
| Activity | <input type="text" value="BKL Berufsbekleidung"/> ▾ | | |
| Packing Department | <input type="text" value="PROD Produktion Widnau"/> ▾ | | |
| | <input checked="" type="checkbox"/> Active | | |
| Default Tax Group | <input type="text" value="?"/> ▾ | | |
| Exclude from | <input type="checkbox"/> Correction Shortages | | |
| | <input type="checkbox"/> Correction Over Deliveries | | |

Special Charges
Turnover Groups
Foreign Descriptions
Specials

Default Special Charges Count : 0  Grid View Alle ▾

+ Add
  Delete
 Grid Views
 Print

| Code  | Description | System U... | Timestamp | |
|--|-------------|-------------|-----------|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

As general information you must enter fields like code, description, activity and packing department.

Overview of fields:

| Field | Description |
|--|--|
| Activity | Each product group must be linked to an activity. |
| Packing Department | This is used to make separate packing-notes on different packing-departments. |
| Default Tax Group | The default when adding a product to this tax group. |
| Exclude from Correction Shortages Correction over Deliveries | <p>Use this option to indicate if the product group should be excluded from corrections of types 'shortages' and 'over deliveries'.</p> <p>Correction on shortages and over-deliveries is a mechanism that is used to correct when for some reason in one week not enough or too many products are delivered. When the packing note is processed, a delivery variation is created for this purpose.</p> <p>Condition: Correction on shortage and over-delivery will only be done if the consumption point is set to correct and the product group is not excluded from correction.</p> |

14.2 Special charges

Special charges can be linked to each product group. For example, if the product group is trousers that should be folded before it returns to the customer, this can be charged as an extra cost and will appear on the invoice.

Use Add/Delete-button to add or delete special charges for the product group, from a list of pre-defined special charges.

| Special Charges | | | | |
|-------------------------|-------------|-------------|-----------|--|
| Default Special Charges | | | | |
| Code | Description | System U... | Timestamp | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

14.3 Turnover groups

Turnover groups are used for grouping the invoice lines. Turnover groups are used for the interface with finance systems (bookkeeping systems) Financial reports can be made at this level. This covers also the export to a financial ledger account system.

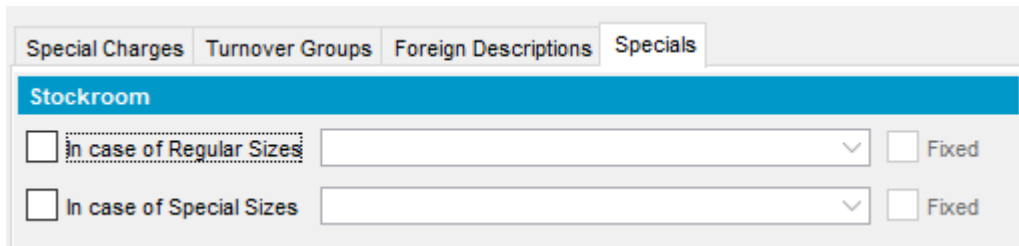
Note: If system setting USETURNOVERGROUP is set to No then the laundry does not use turnover groups.

| Special Charges | | Turnover Groups | Foreign Descriptions | Specials |
|-------------------------|---|-----------------|----------------------|----------|
| Default Turnover Groups | | | | |
| Rent | | | | |
| Wash | ? | | | |
| Wash COG | ? | | | |
| Replacement | ? | | | |
| Sales | ? | | | |
| Loss | ? | | | |
| In Advance Rent | ? | | | |
| Corrections | ? | | | |
| Rent Not Returned | ? | | | |

Fields:

| Field | Description |
|---|---|
| Rent, Wash, Replacement, Sales, Loss, In Advance rent, Corrections, and Rent Not Returned | The Turnover Group that is entered here will be linked to all products within that product group. Per product the system allows to have a specific Turnover Group linked. |

14.4 Specials



Fields:

| Field | Description |
|----------------------------------|---|
| In case of Regular/Special Sizes | Select which stockroom should be used for which kind of size, and whether this should be a fixed value. |

15 Sizes

With this dialog, it is possible to define all the sizes that are recognized within the product ranges of the company. After this the sizes are related to size types. This will increase the user friendliness while entering product/sizes. See also the chapter about 'Size Types'.

There are two special codes used for sizes:

The * is used as 'any size'. As a description 'All' is used.

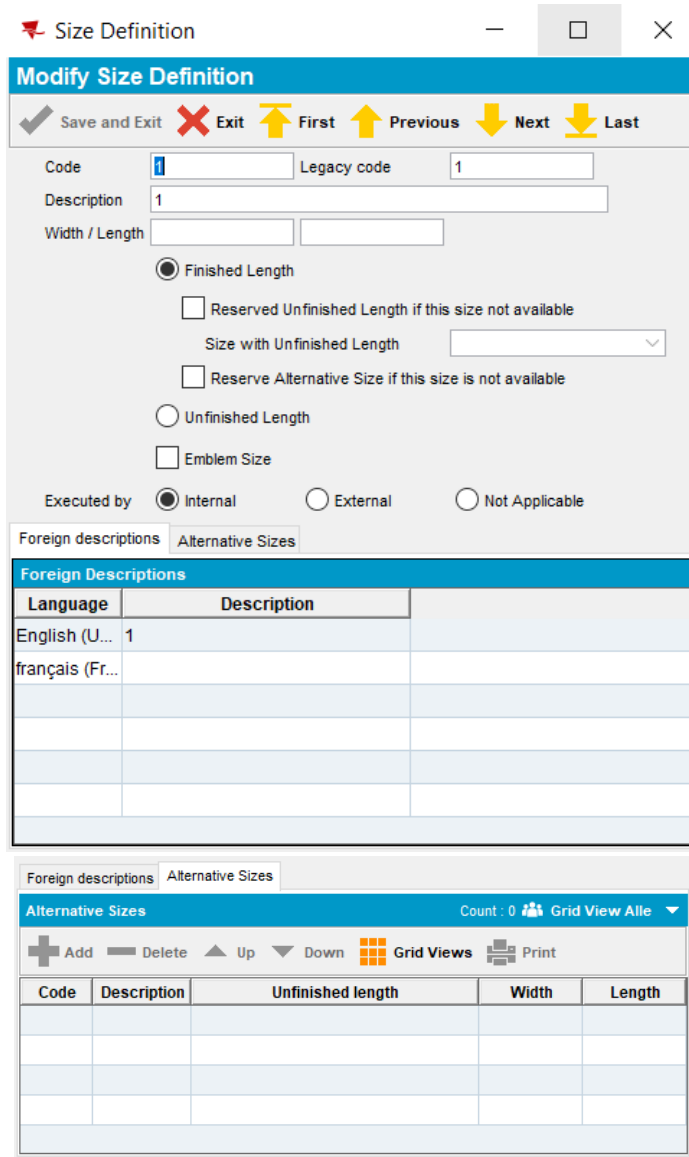
The – is used as 'no size'. As a description '-' is used.

Note: The system obligates to define at least 1 size.

Example: Sizes: 40, 42, L, M, 32x36, 34x36 etc.

After this we suggest to define size types for typical size ranges as there are for Jacket Sizes and Trousers Sizes. With size definition for Trousers you expect different Sizes than for Jackets.

Remark: if the option * (all sizes) is defined at product list per customer, it is not possible to define the use of "clean count". In this case you need to be more specific.



Overview of fields:

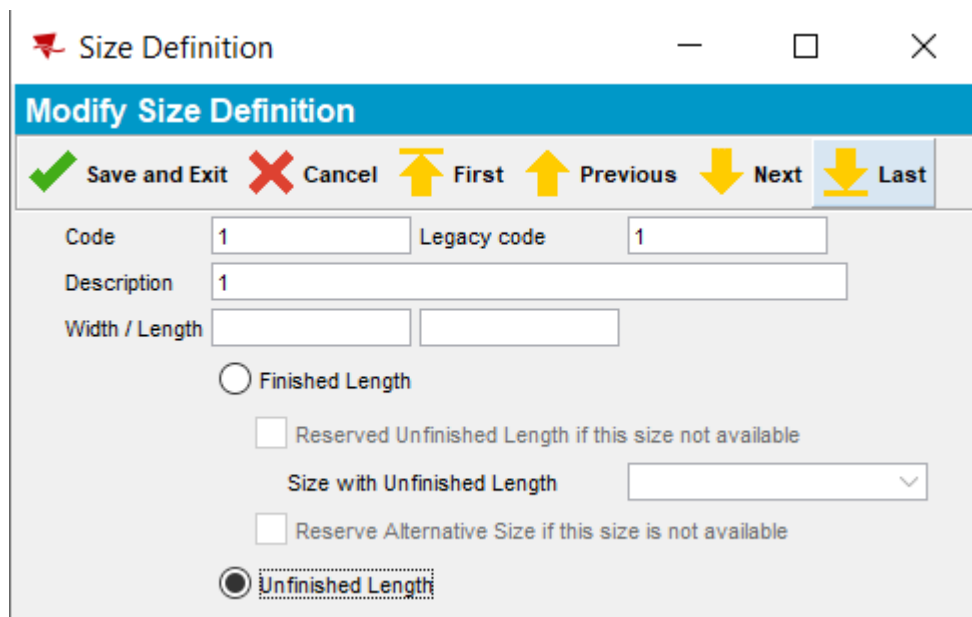
| Field | Description |
|-----------------|--|
| Legacy Code | Identifies the size in other ABS applications. This is only needed when replicating with other ABS applications is done. |
| Width/Length | The length and width for this size. |
| Finished Length | The length is fixed. For example this is used for trousers where the length is a fixed length. The trousers have a hem. |

| | |
|--|--|
| | If you want to have alternative sizes if the 'finished length' is not available, mark option 'Reserve unfinished length if this size is not available'. See explanation below. |
| Reserve unfinished length if this size is not available. | This option can be combined with option 'Finished length'. Use this if you want to have an alternative for the size if it is not available in the fixed length. For example if a trouser with size 32x34 is not available, you can offer the unfinished size 32xUF, in which case the length can be changed. |
| Unfinished Length | The length is not fixed. For example, this is used for trousers where the length is not fixed, but can be changed later. These trousers do not have a hem yet. |
| Emblem Size | The size is applicable for emblems. |
| Executed by | Select whether it should be handled Internally/Externally/Not Applicable |
| Alternative Sizes | Select alternative sizes to be used |

Example of finished and unfinished length:

32x34 is a trouser-size that has a finished length. It has a hem.

32xUF is a trouser-size that has an unfinished length. It does not have a hem, so the length can be changed.



15.1 Sizes and unfinished length

There are three options to deal with sizes and finished or unfinished lengths:

Finished length and no option for reservations of unfinished lengths

Use this option if the size should be a fixed size with no possibility to make reservations for other sizes if the size is not available.

Option 'Finished Length' is marked and option 'Reserve unfinished length if this size is not available' is not marked.

Example: 33x34 is a trouser with a finished length. It has a hem.

Finished length and option for reservations of unfinished lengths

Use this option if the size should be a fixed size with the possibility to make reservation for other sizes if the size is not available.

Option 'Finished Length' is marked and option 'Reserve unfinished length if this size is not available' is also marked.

Example: Sizes 33x34, 33x36 and 33x36 are trousers with a finished length. They have a hem. If a specific size is not available an unfinished size 33xUF will be taken. If this is also not available it will be reserved. The unfinished size 33xUF is a trouser without a hem.

Unfinished length

Use this option if the size should be an unfinished length.

Option 'Unfinished length' is marked.

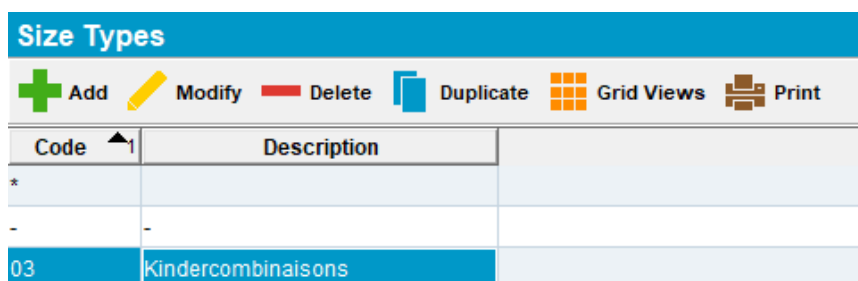
Example: Size 33xUF is a trouser without a hem, so the length can be changed.

16 Size Types

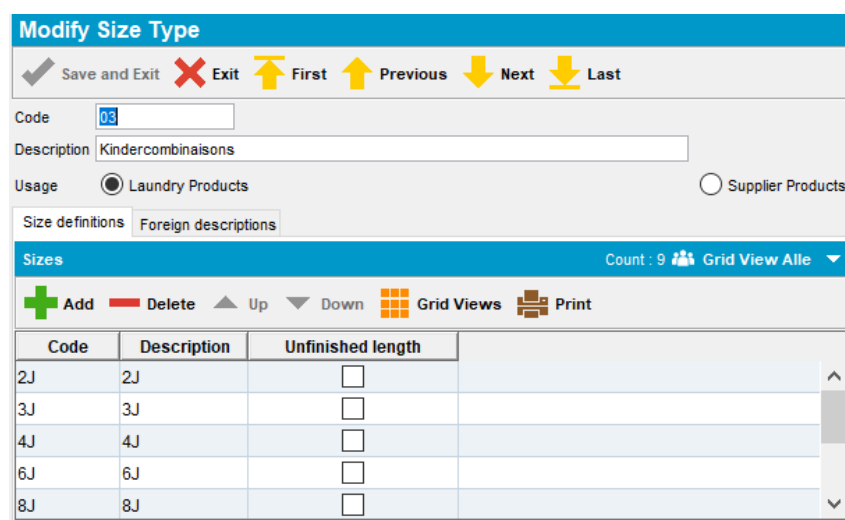
With this dialog, it is possible to select the sizes and to relate it to size types you can define. This will increase the user friendliness while entering product/sizes.

Condition: The system obligates to define at least 1 size type.

Example: Defined is a size type for Jacket sizes and Pant sizes. Within the size definition for Pants and Jackets you expect different sizes: For Pants: 34, 36, 38, 40... For Jackets: S, M, L...



| Code | Description |
|------|--------------------|
| * | |
| - | - |
| 03 | Kindercombinaisons |



| Code | Description | Unfinished length |
|------|-------------|--------------------------|
| 2J | 2J | <input type="checkbox"/> |
| 3J | 3J | <input type="checkbox"/> |
| 4J | 4J | <input type="checkbox"/> |
| 6J | 6J | <input type="checkbox"/> |
| 8J | 8J | <input type="checkbox"/> |

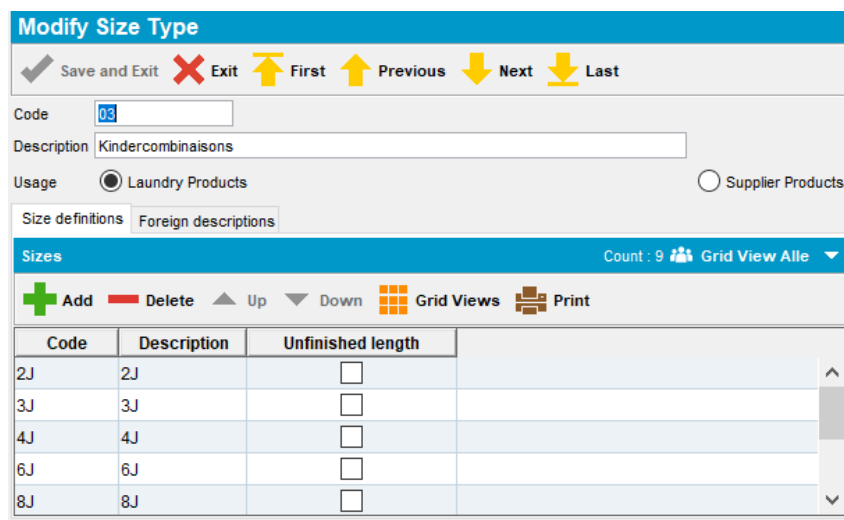
Overview of fields:

| Field | Description |
|-------------------|--|
| Unfinished length | Select whether it's an unfinished length |

16.1 Size definitions

For the size types you entered, you can select the sizes that belong to them. For example, for size type 'Jacket Sizes' you define the sizes like 'Size 32', 'Size 34', 'Size 36' and 'Size 38'. This means, as soon as you must enter a size anywhere in the ABSolute-application, you can select it by first selecting the size type after which you will see the list of sizes that belong to it. From this list you can select the size you want.

You can use Add/Delete-button to add/delete pre-defined sizes.



| Code | Description | Unfinished length |
|------|-------------|--------------------------|
| 2J | 2J | <input type="checkbox"/> |
| 3J | 3J | <input type="checkbox"/> |
| 4J | 4J | <input type="checkbox"/> |
| 6J | 6J | <input type="checkbox"/> |
| 8J | 8J | <input type="checkbox"/> |

Note: In the dialog above, you can change the order of the sizes by selecting one of the sizes and using the 'Up'- and 'Down'-buttons to move it up or down. In this way you can put the most used sizes at the top for easier selection.

16.2 Foreign descriptions

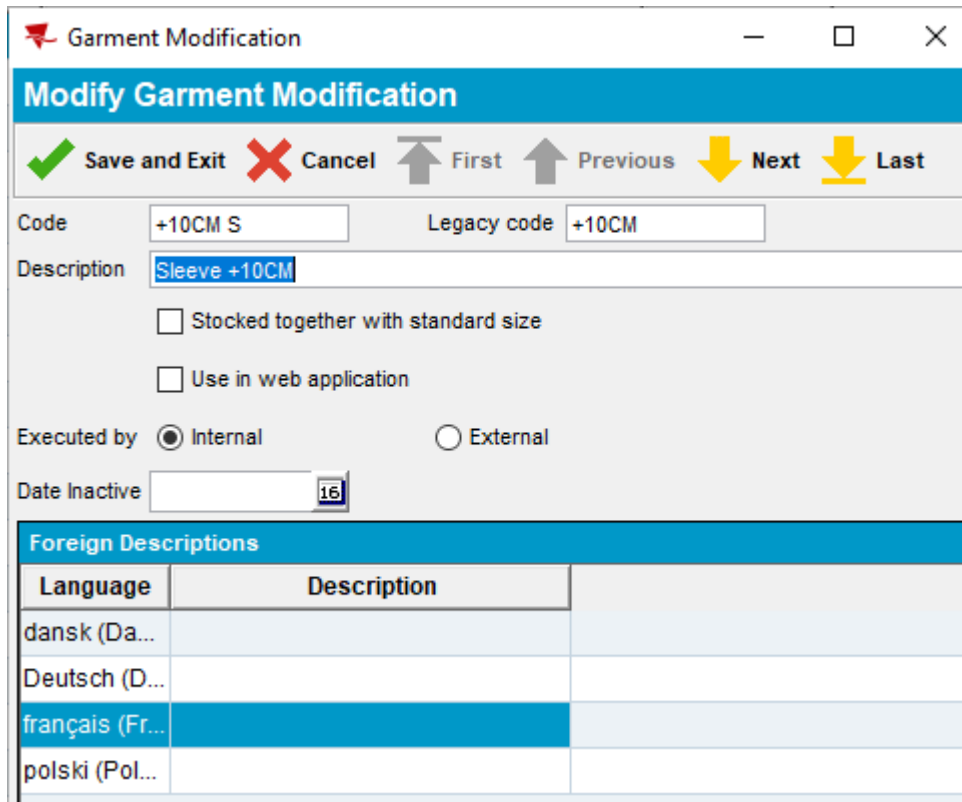
For each size type a foreign description can be entered. Use this if you want to present multi-language descriptions for users and/or customers, on screen and on reports. In this tab you can enter the foreign descriptions.

16.3 Modifications

Modifications are used to get a standardization of the modifications done to a product. In most cases this applies to garments. Modifications are usually small alterations that often can be undone when garments become re-usable.

Examples: Modifications to Jacket (see Modification Group): Extra beeper pocket, Extra 1 inch sleeves.

Important: Determine per Modification if the product may be stored with the standard size, when it is returned as re-usable stock.



Overview of fields;

| Field | Description |
|-------------------------------------|--|
| Stocked together with standard size | When marked the products with modifications are stocked together with 'standard' products. For example, this can be done when it is about a small modification to a garment, like an extra button. This is not a reason to treat the garment as a garment with modifications. So this garment can be assigned to any wearer that requests it. |
| Use in web application | If this is marked, this modification becomes available for the customers that are using the ABSolute WEB Application. In this way, you can allow some modifications to be chosen at the WEB application by the customer. Remark: This applies to an extra module like 'Web Application Garment Ordering'. |
| Executed by | Internal: Should not be seen by the supplier because it is considered like an internal notification. External: Should be shown to the supplier. it must appear on purchase order. |

17 Weighing Categories

Weighing categories are used for customers to invoice them based on a specific weight. This can be soil weight or clean weight. These weights can then be charged for specific customers.

Condition: The following fields are mandatory: code, description and turnover groups.

Example:

There is defined a weighing category with code 1. This code 1 represents the weighing based on kilograms. This weighing can be charged later on to a specific customer, linked to the invoice.

| Weighing Categories | | | | | |
|---------------------|-------------------------|--------------------------|-------------------------------------|----------|--|
| Code | Description | Rewa... | Active | Activity | |
| G1900 | Towels | <input type="checkbox"/> | <input checked="" type="checkbox"/> | FLW | |
| G1901 | Towels | <input type="checkbox"/> | <input checked="" type="checkbox"/> | FLW | |
| BEW1 | RESIDENTIAL SOIL WEIGHT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | BEW | |
| 30 | Residential Items | <input type="checkbox"/> | <input checked="" type="checkbox"/> | BKL | |
| 20 | Hospital Uniforms | <input type="checkbox"/> | <input checked="" type="checkbox"/> | BKL | |
| 10 | Hospital Linen | <input type="checkbox"/> | <input checked="" type="checkbox"/> | BKL | |

Weighing Category
— □ ×

Modify Weighing Category

✓ Save and Exit
✗ Exit
⬆ First
⬆ Previous
⬇ Next
⬇ Last

Code: Legacy code:

Description:

Activity: ▾

Usage: Weight Recording For Recording Rewash
 For Recording Residential Laundry

Special Registration Unit:

Extra input of Quantity, Length and Width

Active

Internal Calculation %

Tax Group: ▾

Turnover Group: ▾







MIS Product: ▾

Overview of fields:

| Field | Description |
|-----------------------------------|---|
| Activity | To which Activity does this Weighing Category belong? This is important for the Invoicing procedures. |
| For Recording Rewash | The weighing group always concerns rewash. |
| For Recording Residential Laundry | The weighing group always concerns Residential Laundry. Remark: This is only available in if module 'Residential Services' is in the license. |
| Special | To choose a Registration Unit and Extra input of Quality, Length and Width |
| Internal Calculation % | This field is only available if the module INTERNALCALC is part of the module. It is only enables when the checkbox cbCalcCOG is checked. |
| Tax Group | The tax group related to this weighing group. This is important for invoicing procedures. |
| Turnover Groups | The revenue made on this weighing category will be aggregated to a turnover group in financial reporting. |
| MIS Product | Fill this field if you wish to add a customer master MIS product code |

17.1 Special Charges

For each weighing category you can add one or more references to special charges. Special charges refer to a user-definable list and can be used on an invoice to indicate additional costs for a customer. For example if the weighing category 'kilograms' should be paid as an additional cost by the customer, you can define a 'special charge' for this and combine it with the weighing category.

| Special Charges | | | | | | |
|---|--|--|---|--|--|--------------------------|
|  Add |  Modify |  Delete |  Duplicate |  Grid Views |  Print | |
| Code | Description | Amount | Percentage | Frequency | Include In I... | Auto ... |
| 01 | | | 0.00 | Every Invoice | <input type="checkbox"/> | <input type="checkbox"/> |

18 Modification Groups

A Modification Group is a kind of filter that applies to the Modifications in the system. For each product you can have a maximum of three modification groups.

At the Product-dialog the link can be made with the possible Modification Groups. Products are explained in this manual.

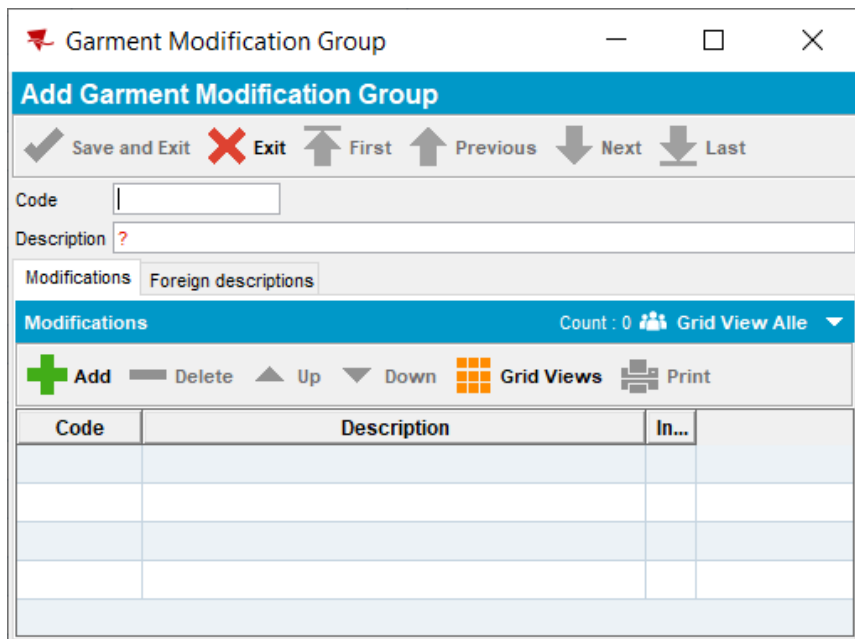
Examples:

Modification Group Jackets could contain the following Modifications:

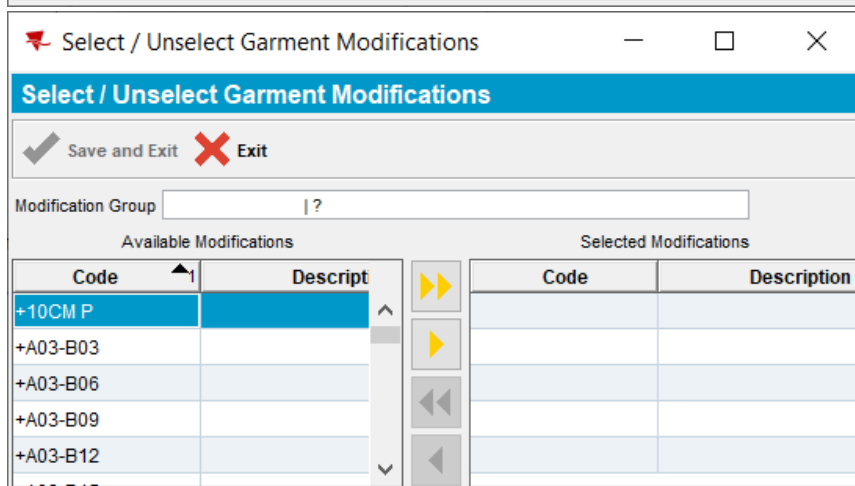
- Extra Beeper Pocket
- Extra 2 inch Sleeve

Modification Group Pants could contain the following Modifications:

- Extra 2 inch Legs
- Add a Ruler Pocket Right leg



The screenshot shows a window titled "Garment Modification Group". It has a blue header bar with the text "Add Garment Modification Group". Below the header is a toolbar with icons for "Save and Exit" (checked), "Exit" (red X), "First", "Previous", "Next", and "Last". There are input fields for "Code" and "Description" with a help icon (?). Below these are tabs for "Modifications" and "Foreign descriptions". The "Modifications" tab is active, showing a sub-header with "Count : 0" and "Grid View Alle". A secondary toolbar includes "Add" (green plus), "Delete", "Up", "Down", "Grid Views" (orange grid), and "Print". The main area is a table with columns "Code", "Description", and "In...".



The screenshot shows a window titled "Select / Unselect Garment Modifications". It has a blue header bar with the text "Select / Unselect Garment Modifications". Below the header is a toolbar with "Save and Exit" (checked) and "Exit" (red X). There is an input field for "Modification Group" with a help icon (?). Below this are two panels: "Available Modifications" and "Selected Modifications". The "Available Modifications" panel has a table with columns "Code" and "Descript". The "Selected Modifications" panel has a table with columns "Code" and "Description". Between the panels are navigation arrows (yellow right-pointing and grey left-pointing).

| Code | Descript |
|----------|----------|
| +10CM P | |
| +A03-B03 | |
| +A03-B06 | |
| +A03-B09 | |
| +A03-B12 | |

| Code | Description |
|------|-------------|
| | |
| | |
| | |
| | |

Note: You can select one or more modifications and add them to each modification group. Modifications are added in the modification-dialog that is explained in this manual; see the chapter 'Modifications'. The same modification can be used in different modification groups.

19 Products

In this dialog all products are defined, that can be used through the whole organization. Products are the third level within the product hierarchy. This means that a product is linked to a product group. A product group is linked to an activity. Underneath a product, sizes can be defined. Example:

The product: 'SH541 - SHEET', of product group 'SHEETS', preferred supplier is 'Smith Linen', exchange method is 'Delayed even exchange', finishing method is 'Standard finishing folding' and sizes are '120 x 200', '140 x 200', '120 x 220' and '140 x 220'.

Modify Products

✓ Save ✗ Cancel

Code: Active Legacy code:

Description:

General Logistics Sizes Pack Image Foreign descriptions Special Remark Attachments

General

Long Description:

Short Description: Registration Unit: Type of Merchandise:

Product Group: | Weighing Category:

Specification

Billing

Color: | Automatic Replacement: %

Fabric: | Minimum Turn Around: %

Washing Process: | Ranking:

Emblem Specification: Tax Group:

Finishing Methods Catalogues Washing Processes

Possible Finishing Methods Count: 2 Grid View Alle

+ Add ✎ Modify ✖ Delete 📊 Grid Views 🖨 Print

| Code | Description | Folding Pr... | |
|-------|-------------|---------------|--|
| - | | 6 | |
| L-2W1 | | | |
| | | | |
| | | | |

19.1 General fields

As general fields there are fields like 'Code' and 'Description'. Also the following fields are obligated, marked with a red question mark:

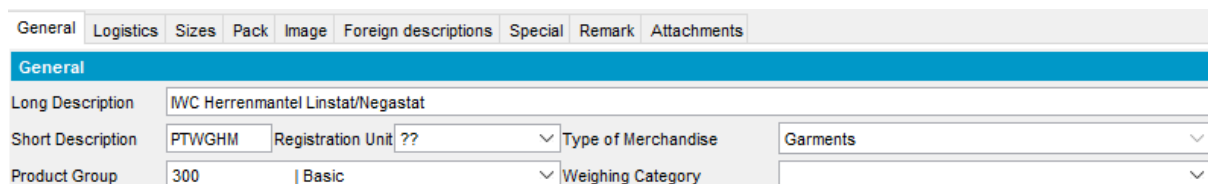
Long Description, Registration Unit, Type of Merchandize, Product Group, Color, Fabric, Washing Process, Preferred Supplier, Exchange Method, Finishing Method, Size type and at least one Size is needed.



Overview of fields:

| Field | Description |
|------------------------------------|--|
| Legacy Code | This shows a code from a legacy-system. For example from a converted database. It cannot be entered. With a system setting it is possible to define this field as editable or not. |
| EAN# (Invisible in the screenshot) | This number can be used for electronic data exchange using standards like EDIFAKT. Remark: This is only available when module 'EDI-Fakt' is in the license. |

19.2 General



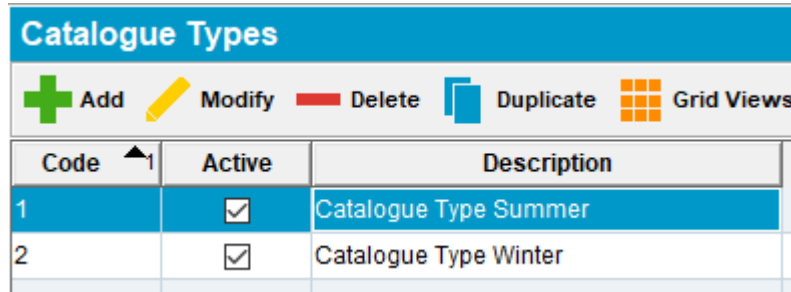
General

| Field | Description |
|-------------------|--|
| Long Description | Here you can use a long description of the product. This can include the brand name, color and fabric. |
| Short Description | This is used as a search-option for the product. |
| Registration Unit | The unit in which the product is registered, like pieces or weight. Units can be defined with the 'registration units'-dialog. |

| <p>Type of Merchandize</p> | <p>The type of merchandize defines the behavior of the product within ABSolute.</p> <p>An explanation per type of merchandize:</p> <p>Disposable/sales only This applies to products that are used only once and are sold to the customer. For example 'Paper Towels'.</p> <p>Emblems This applies to emblems that can be attached to garments of a customer. Related to emblems some fields will be enabled/disabled at the definition of the emblem templates (in Emblem Template-dialog).</p> <p>Garments The behavior of products of type of merchandize garments is different to other products. Example: placement of emblems, modification groups, data exchange with garment dispenser systems / sorting systems.</p> <p>Non-Garments These are products like 'linen' and 'mats'.</p> <p>Residential/Domestic These are garments owned by private persons or residents of a nursing home. This is only available when module 'Residential Services' is in the license. Important: Once a new product is saved it is not possible to change the Type of Merchandize anymore.</p> | | | | | | | | |
|----------------------------|--|-------|-------------|------------|--|----------|--|----------------|--|
| <p>Product Group</p> | <p>The product group the product belongs to. You can have user-defined product groups like: Garments, Linen, Mats and Towels. See chapter 'Catalogues and Catalogue Types</p> <p>Catalogues and Catalogue Types can (optionally) be used to classify products for customers that own web shops. There are two dialogs to define this. When a new product is added, as default this field will be empty, because it is an optional field.</p> <p>19.3 Catalogues</p> <p>Use this dialog to define one or more catalogues.</p> <div data-bbox="363 1417 1299 1697" data-label="Image"> </div> <table border="1" data-bbox="363 1744 1390 2029"> <thead> <tr> <th>Field</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Start Date</td> <td>The start date of the catalogue. This indicates when the catalogue is valid for the product.</td> </tr> <tr> <td>End Date</td> <td>The end date of the catalogue. This indicates when the catalogue is valid for the product.</td> </tr> <tr> <td>Catalogue Type</td> <td>This can be used to define catalogues belonging to a certain type.</td> </tr> </tbody> </table> | Field | Description | Start Date | The start date of the catalogue. This indicates when the catalogue is valid for the product. | End Date | The end date of the catalogue. This indicates when the catalogue is valid for the product. | Catalogue Type | This can be used to define catalogues belonging to a certain type. |
| Field | Description | | | | | | | | |
| Start Date | The start date of the catalogue. This indicates when the catalogue is valid for the product. | | | | | | | | |
| End Date | The end date of the catalogue. This indicates when the catalogue is valid for the product. | | | | | | | | |
| Catalogue Type | This can be used to define catalogues belonging to a certain type. | | | | | | | | |

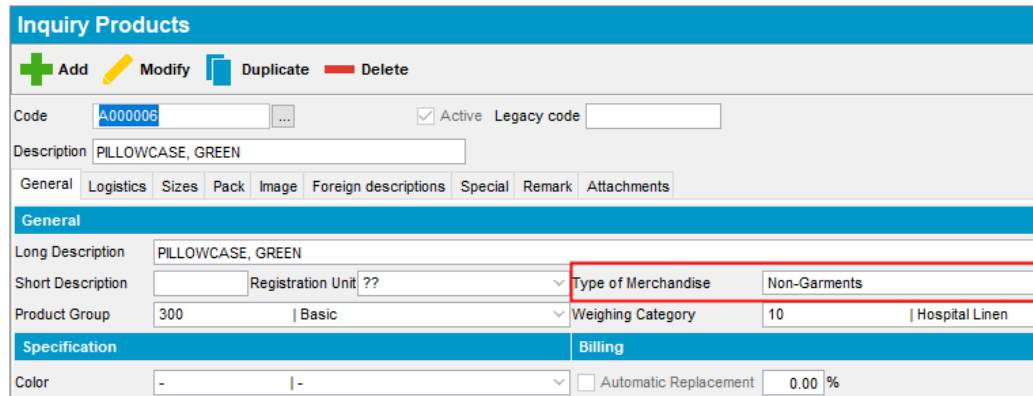
19.4 Catalogue Types

Use this dialog to define one or more catalogue types.



20 Type of Merchandize

When adding a product the Type of Merchandize has to be selected, these are fixed values. When the product is added and saved, then afterwards the Type of Merchandize cannot be changed anymore. The Type of Merchandize indicates what the product is about, like Garments or Linen (see below for all types), each type has its own characteristics. This means also some options/fields will be allowed or not based on the Type of Merchandize in Products-dialog. For example, option 'special sizes' is not allowed for Type of Merchandize Emblems and Residential.



Type of Merchandize:

| Number | Name |
|--------|----------------------|
| 1 | Non-Garments/Linen |
| 2 | Garments |
| 3 | Sales/Disposables |
| 4 | Emblems |
| 5 | Residential/Domestic |

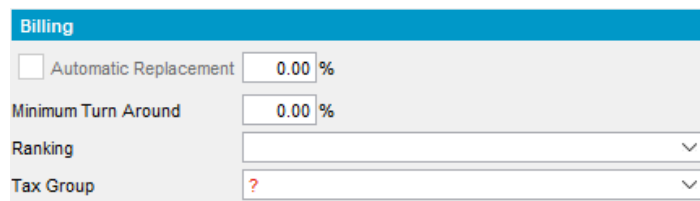
20.1 Product Characteristics

| | <p>Each product has certain characteristics based on the Type of Merchandize, see below for an overview.</p> <table border="1" data-bbox="363 309 1390 1464"> <thead> <tr> <th data-bbox="363 309 608 394">Type of Merchandize</th> <th data-bbox="608 309 1390 394">Characteristics</th> </tr> </thead> <tbody> <tr> <td data-bbox="363 394 608 600">Non-Garments</td> <td data-bbox="608 394 1390 600"> Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues, Pack / Pack Content Sizes, Max Washes, Default Theoretical Weight </td> </tr> <tr> <td data-bbox="363 600 608 846">Garments</td> <td data-bbox="608 600 1390 846"> Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process, Finishing Code Treatment Scheme, Image, Catalogues Sizes, Modifications, Max Washes, Max Repairs, Default Theoretical Weight </td> </tr> <tr> <td data-bbox="363 846 608 1055">Sales/Disposables</td> <td data-bbox="608 846 1390 1055"> Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues, Pack / Pack Content Sizes, Default Theoretical Weight </td> </tr> <tr> <td data-bbox="363 1055 608 1263">Emblems</td> <td data-bbox="608 1055 1390 1263"> Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues Sizes, Emblem Specification </td> </tr> <tr> <td data-bbox="363 1263 608 1464">Residential</td> <td data-bbox="608 1263 1390 1464"> Registration Unit, Exchange Method, Soil Count Method (only Manual), Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues Sizes, Max Washes, Max Repairs </td> </tr> </tbody> </table> <p>Product Groups’.</p> | Type of Merchandize | Characteristics | Non-Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues, Pack / Pack Content Sizes, Max Washes, Default Theoretical Weight | Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process, Finishing Code Treatment Scheme, Image, Catalogues Sizes, Modifications, Max Washes, Max Repairs, Default Theoretical Weight | Sales/Disposables | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues, Pack / Pack Content Sizes, Default Theoretical Weight | Emblems | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues Sizes, Emblem Specification | Residential | Registration Unit, Exchange Method, Soil Count Method (only Manual), Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues Sizes, Max Washes, Max Repairs |
|---------------------|--|---------------------|-----------------|--------------|--|----------|--|-------------------|--|---------|--|-------------|---|
| Type of Merchandize | Characteristics | | | | | | | | | | | | |
| Non-Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues, Pack / Pack Content Sizes, Max Washes, Default Theoretical Weight | | | | | | | | | | | | |
| Garments | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process, Finishing Code Treatment Scheme, Image, Catalogues Sizes, Modifications, Max Washes, Max Repairs, Default Theoretical Weight | | | | | | | | | | | | |
| Sales/Disposables | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues, Pack / Pack Content Sizes, Default Theoretical Weight | | | | | | | | | | | | |
| Emblems | Registration Unit, Exchange Method, Soil Count Method, Tax Group Color, Fabric, Washing Process Image, Catalogues Sizes, Emblem Specification | | | | | | | | | | | | |
| Residential | Registration Unit, Exchange Method, Soil Count Method (only Manual), Tax Group Color, Fabric, Washing Process Treatment Scheme, Image, Catalogues Sizes, Max Washes, Max Repairs | | | | | | | | | | | | |
| Weighing Category | <p>Only fill the weighing category for the product if it is weighed or when a comparison is made between Clean Weight and Delivered Quantity. See chapter ‘Weighing Categories’.</p> | | | | | | | | | | | | |

| Specification | |
|----------------------|-----------------------------|
| Color | F-WE <input type="text"/> |
| Fabric | G-27 <input type="text"/> |
| Washing Process | - <input type="text"/> |
| Emblem Specification | <input type="text"/> |

General – Specification

| Field | Description |
|----------------------|--|
| Color | The color of the product. Select from a list of user-defined colors. |
| Fabric | The fabric of the product. Select from a list of user-defined fabrics. |
| Washing process | The washing process that the product should have. This can also be displayed in Inscan-screens and can be used for interfacing with Sorting Systems. Select from a list of washing processes. |
| Emblem Specification | At the Emblem Specification (which becomes active only for Type of Merchandize Emblems) the Emblem Type can be chosen. Related to the emblem type there will certain fields that are enabled/disabled at the definition of the emblem templates (in Emblem Template dialog). |



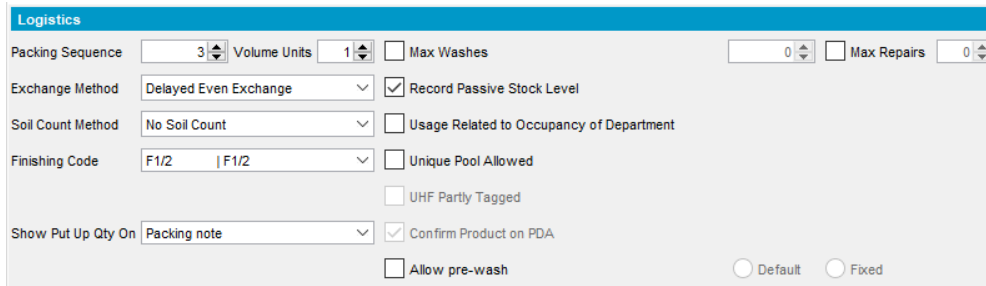
The screenshot shows a 'Billing' configuration window with the following fields:

- Automatic Replacement: 0.00 %
- Minimum Turn Around: 0.00 %
- Ranking: [Dropdown menu]
- Tax Group: [Dropdown menu with a red question mark icon]

General – Billing

| Field | Description |
|-----------------------|---|
| Automatic Replacement | This percentage is added to the invoice. The percentage is calculated based on the delivered quantity. Remark: This applies only to products where Type of Merchandize is 'Non-Garments'. |
| Minimum Turn Around | When the product is put in the Customer Inventory, a certain percentage of that inventory is expected per week as being laundered. This minimum turn around percentage will be used as default at the Product List per Customer but can be overruled per customer. Remark: Disabled for Type of Merchandise 'Emblems' and 'Residential'. |
| Tax Group | This indicates what tax-percentage is being used for this product on the invoice. Select this from pre-defined taxes. |
| Ranking | Shows which priority is given in terms of billing. |

| | |
|---|--|
| <p>Invoice Column (Not visible in the screenshot)</p> | <p>This is only applicable when pre-printed layouts are used for Invoice Printing. It determines on what lines the product is printed on the invoice. Remark: Only if System Setting (Customer Screen Settings) RENTSPECIFICATION2 is 'Yes' this field will be visible. See also System Settings (Billing) GARMENTRENTCOLUMN1 to GARMENTRENTCOLUMN5 and GARMENTRENTCOLUMNLINE1 to GARMENTRENTCOLUMNLINE5.</p> |
|---|--|



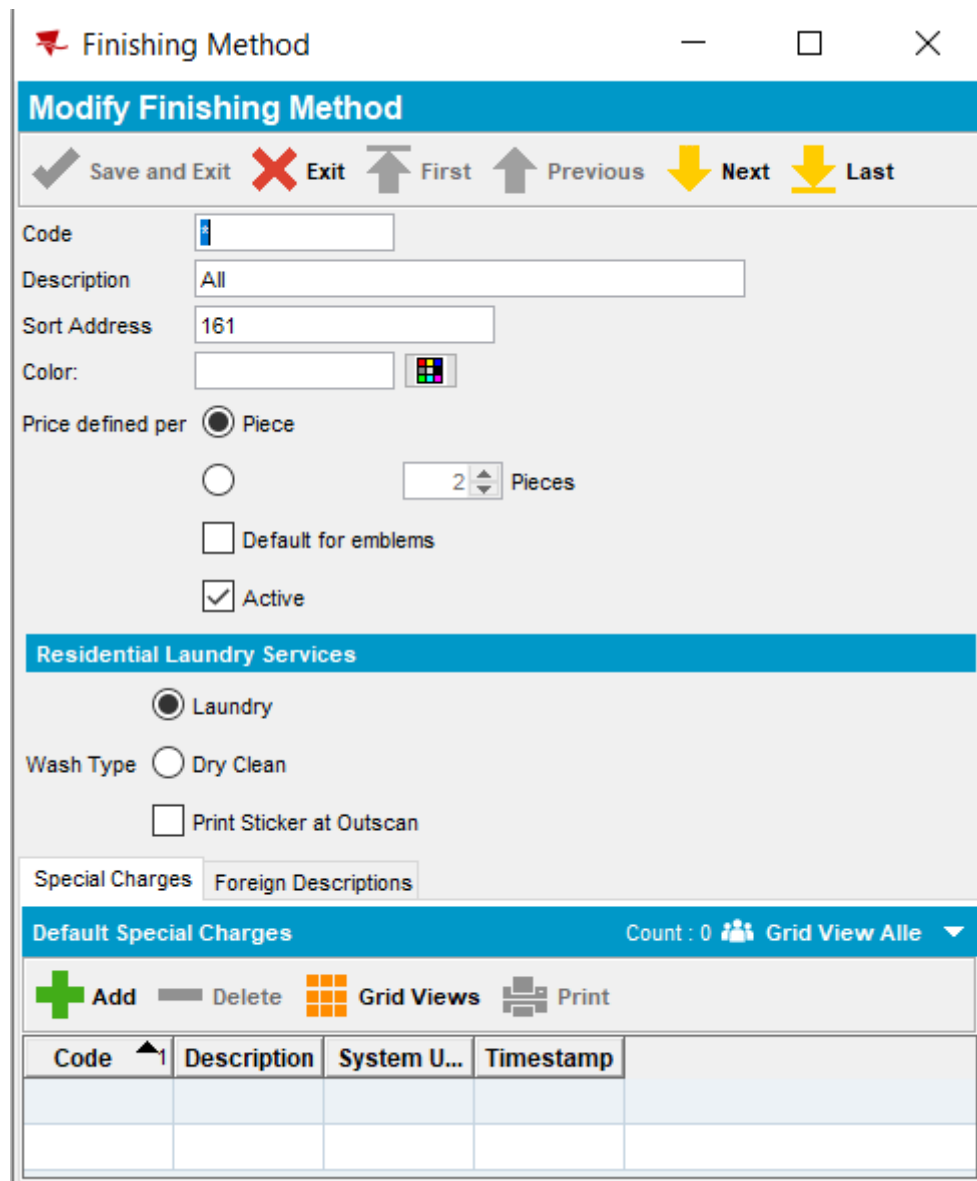
General – Logistics

| Field | Description |
|-------------------|--|
| Packing Sequence | This indicates the way products will appear on packing notes, the way they are ordered/sorted. It is possible to define here the logical route to fill the carts; set up of packing area. |
| Volume Units | Size of the product measured in a certain unit. The contents of a container or stockroom location can be defined in the same unit. In this way it can be calculated how many products fit into the container or in stockroom locations. Remark: If module 'Interface Leanlift Stockroom picking' is in the license, then this field will be named 'Max. number per location'. |
| Exchange Method | This determines the default way of delivery or return of the product. Select from a list of pre-defined delivery standards. Examples: Delay Even Exchange; returned next delivery based on received soil. Straight Even Exchange; the product is changed soil - clean at the customer. Delivery based on order/standards; the product is delivered based on ordering or delivery standards. Remark: Some of these options will only appear for certain Types of Merchandize of the product. |
| Soil Count Method | This will be the default Soil Count Method that will be shown in the Product List per Customer. It can be changed in the Product List per Customer. Examples: Auto Return; the system does not expect soil counts to be recorded. Manual Count; the system expects soil count entries for this product. Weight Based; weights and theoretical weight per product will be used to determine the soil count |

| | <p>Remark: If the product has Type of Merchandize set to 'Residential', this option will be fixed to 'Manual'.</p> | | | | | | | | |
|-----------------------|--|-------|-------------|------|--|-------|---|--------------|---|
| <p>Finishing Code</p> | <p>This field is used for interfacing with sorting systems (like hanger/folded). Select from a list of pre-defined finishing codes. See the chapter 'Washing Processes'</p> <p>The washing process can be used for different purposes:</p> <ul style="list-style-type: none"> Show the information in the In-scan Screens (supported with colors) Sorting based on washing process (when automatic sorting system is connected) <p>The washing process is linked to the products as default information. The washing process can be overruled in the Product List per Customer (See Tab "Additional").</p> <p>Overview of fields:</p> <table border="1" data-bbox="408 1294 1390 1505"> <thead> <tr> <th>Field</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Type</td> <td>Select the type of process, standard or rewash</td> </tr> <tr> <td>Color</td> <td>The color to show at the soil count/scan screens.</td> </tr> <tr> <td>Sort Address</td> <td>The sorting code, when an automatic sorting system is used.</td> </tr> </tbody> </table> <p>21 Finishing Methods</p> <p>Finishing Methods are the way products are delivered or service is provided. In addition to the product a finishing method is added to be able to determine different prices for rent and wash for the same product within a customer:</p> <ul style="list-style-type: none"> One product can have multiple finishing methods. The same customer and same product can have a different price per finishing method. <p>Examples:</p> <p>A jacket (product code 12345) could be delivered on hangers (standard finishing method)</p> | Field | Description | Type | Select the type of process, standard or rewash | Color | The color to show at the soil count/scan screens. | Sort Address | The sorting code, when an automatic sorting system is used. |
| Field | Description | | | | | | | | |
| Type | Select the type of process, standard or rewash | | | | | | | | |
| Color | The color to show at the soil count/scan screens. | | | | | | | | |
| Sort Address | The sorting code, when an automatic sorting system is used. | | | | | | | | |

The same jacket (product 12345) could be delivered folded (another finishing method). This can be a different price.

21.1 General Information



As general information, the code, description and sort address can be entered. Overview of fields:

| Field | Description |
|-------------------|--|
| Sort Address | The address that items with this finishing method should go to when an Interface with a sorting system is installed. Do not change this Sort Address without consulting your system supervisor or the Sorting System supplier. |
| Price defined per | Use this option to determine the way the price is defined: per piece or per multiple pieces. Default option 'per piece' is |

| | |
|--------------------------|--|
| | selected; this means the finishing method is defined for 1 piece. If needed it can also be set to multiple pieces. |
| Default for emblems | Choose whether this finishing method should be the default for emblems |
| Wash Type | Select whether it's a dry cleaned or laundered product |
| Print Sticker at Outscan | Choose whether a sticker should be printed upon the outscan |

21.2 Special Charges

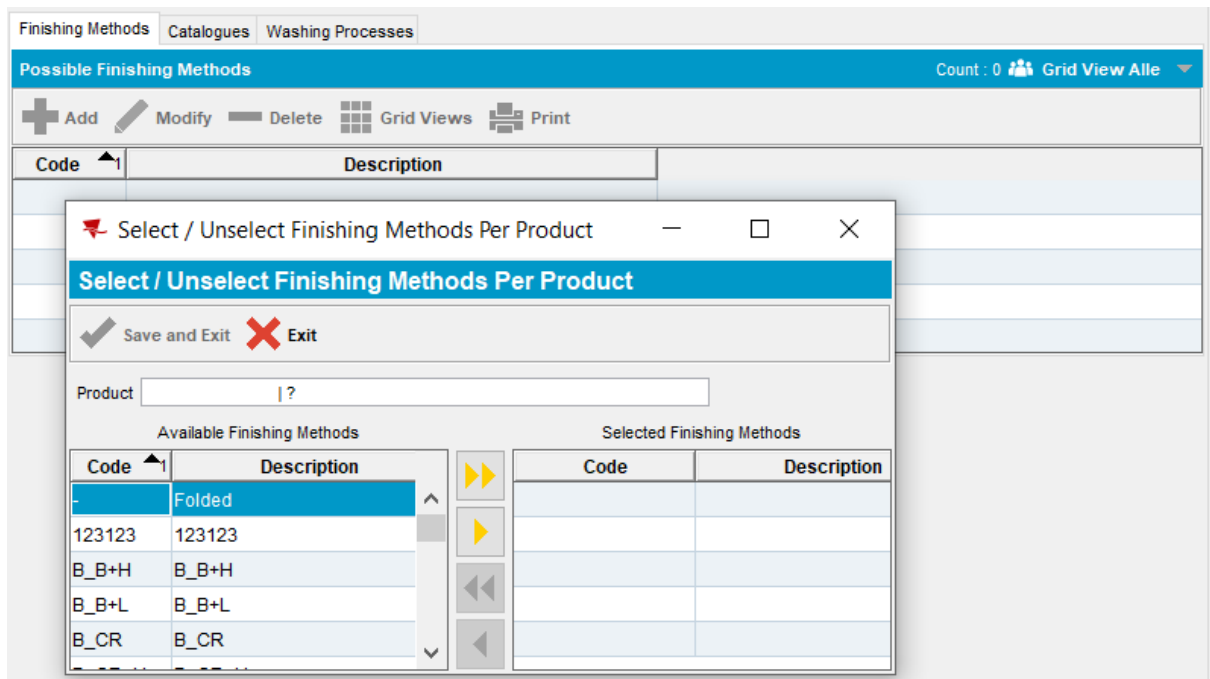
For each finishing method you can add one or more references to special charges. Special charges refer to a user-definable list and can be used on an invoice to indicate additional costs for a customer. For example, if the finishing method 'hanging' should be paid as an additional cost by the customer, you can define a special charge for this and combine it with the finishing method.

| | <p>You can add one or more special charges to the finishing method from a user-definable list.</p> <p>Fields:</p> <table border="1" data-bbox="408 434 1390 1182"> <thead> <tr> <th data-bbox="408 434 823 472">Field</th> <th data-bbox="823 434 1390 472">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="408 472 823 600">Type</td> <td data-bbox="823 472 1390 600">Select whether it's a fixed amount or percentage and whether there's a minimum or maximum amount</td> </tr> <tr> <td data-bbox="408 600 823 685">Frequency</td> <td data-bbox="823 600 1390 685">How regularly do you wish to apply this special charge</td> </tr> <tr> <td data-bbox="408 685 823 808">Include in invoice amount minimum</td> <td data-bbox="823 685 1390 808">Select whether you wish to count this as part of the minimum invoice amount calculation</td> </tr> <tr> <td data-bbox="408 808 823 974">Only apply when invoice amount > or <</td> <td data-bbox="823 808 1390 974">Select whether you wish to apply the special charge only when the invoice amount is respectively below or above a certain threshold</td> </tr> <tr> <td data-bbox="408 974 823 1059">Tax Group</td> <td data-bbox="823 974 1390 1059">Select which Tax Group is applicable to this special charge</td> </tr> <tr> <td data-bbox="408 1059 823 1137">Turnover Group</td> <td data-bbox="823 1059 1390 1137">Select which Turnover Group is applicable to this special charge</td> </tr> <tr> <td data-bbox="408 1137 823 1182">Invoice Line Types</td> <td data-bbox="823 1137 1390 1182">Add an invoice line type</td> </tr> </tbody> </table> <p>Finishing Code'.</p> <p>Remark: This is only available for products where Type of Merchandize is 'Garments'.</p> | Field | Description | Type | Select whether it's a fixed amount or percentage and whether there's a minimum or maximum amount | Frequency | How regularly do you wish to apply this special charge | Include in invoice amount minimum | Select whether you wish to count this as part of the minimum invoice amount calculation | Only apply when invoice amount > or < | Select whether you wish to apply the special charge only when the invoice amount is respectively below or above a certain threshold | Tax Group | Select which Tax Group is applicable to this special charge | Turnover Group | Select which Turnover Group is applicable to this special charge | Invoice Line Types | Add an invoice line type |
|--|--|-------|-------------|------|--|-----------|--|-----------------------------------|---|---------------------------------------|---|-----------|---|----------------|--|--------------------|--------------------------|
| Field | Description | | | | | | | | | | | | | | | | |
| Type | Select whether it's a fixed amount or percentage and whether there's a minimum or maximum amount | | | | | | | | | | | | | | | | |
| Frequency | How regularly do you wish to apply this special charge | | | | | | | | | | | | | | | | |
| Include in invoice amount minimum | Select whether you wish to count this as part of the minimum invoice amount calculation | | | | | | | | | | | | | | | | |
| Only apply when invoice amount > or < | Select whether you wish to apply the special charge only when the invoice amount is respectively below or above a certain threshold | | | | | | | | | | | | | | | | |
| Tax Group | Select which Tax Group is applicable to this special charge | | | | | | | | | | | | | | | | |
| Turnover Group | Select which Turnover Group is applicable to this special charge | | | | | | | | | | | | | | | | |
| Invoice Line Types | Add an invoice line type | | | | | | | | | | | | | | | | |
| Show Put Up Quantity On | This determines where the products will be listed for preparation of the deliveries. The choices could be Bulk Put Up (per route), Bundle Tag or Packing Note. This can be changed at the Product List per Customer. | | | | | | | | | | | | | | | | |
| Max. Washes | Define the maximum washes for this product. An automatic flag can be setup to be connected when this amount is reached. This value can be overruled at the customer specific settings in Product List per Customer (Tab Additional). | | | | | | | | | | | | | | | | |
| Max Repairs | Define the maximum repairs for this product. An automatic flag can be setup to be connected when this amount is reached. | | | | | | | | | | | | | | | | |
| Record Passive Stock Level | This checkbox indicates if it can keep stock for this type of products and all underlying sizes. This applies to products that are not in circulation. | | | | | | | | | | | | | | | | |
| Usage Related to Occupancy of Department | The occupancy of the customers department will be applied to the product for calculating the quantity to be delivered. This is used at the handheld/web application for linen products. | | | | | | | | | | | | | | | | |

| | |
|--|--|
| Unique Pool Allowed | The product can be unique and a pool product at the same time. A short explanation about Pool products: Pool products may be delivered to all customers that have a contract for that product. When these Pool products are scanned in the laundry again, they will be disconnected from the customer again and become available to be delivered to other customers. |
| UHF Partly Tagged | This option is only visible if the plant has the module UHFREADER in the license, and is only enabled if Product.UniquePoolAllowed = 'Y'. When enabled then default 0 (unchecked. If unchecked, not applicable/fully tagged). |
| Confirm Product on PDA | This option is only visible if the plant has the module ROUTEASSISTANT in the license. Determines whether a the confirmation of a product on the PDA is allowed. |
| Allow pre-wash | Select whether pre-washing is allowed, and whether this is a default or fixed value. |
| Store in Active Stock Location (Not shown in the screenshot) | Especially build for customer related products like Logo Mats. The Active stock locations are used to store uniquely coded products that are in circulation but momentarily in the laundry, waiting for delivery. |

21.3 Finishing Methods

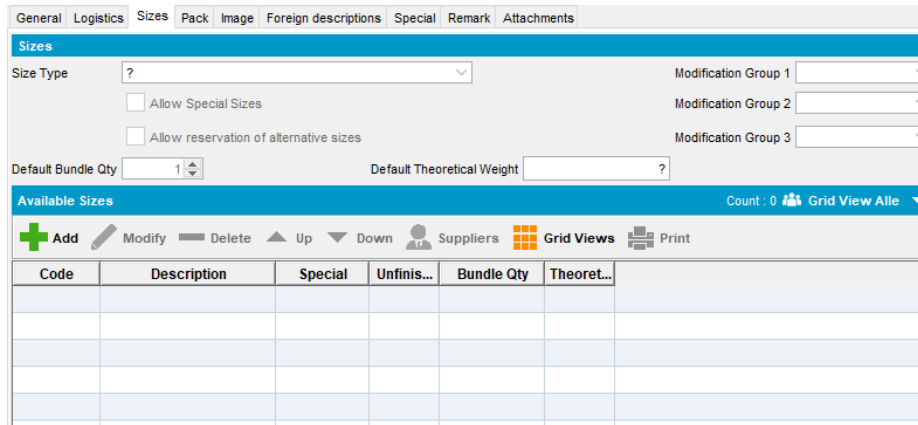
Here you can combine one or more finishing methods with a product. At least one finishing method is obligated. See also the chapter 'Finishing Method'.



The screenshot shows a software interface with a 'Finishing Methods' tab. A dialog box titled 'Select / Unselect Finishing Methods Per Product' is open. The dialog has a 'Product' field with a search icon and a 'Count: 0' indicator. It features two tables: 'Available Finishing Methods' and 'Selected Finishing Methods'. The 'Available Finishing Methods' table has columns for 'Code' and 'Description' and lists items like 'Folded', '123123', 'B_B+H', 'B_B+L', and 'B_CR'. The 'Selected Finishing Methods' table is currently empty. Navigation arrows are placed between the two tables. At the top of the dialog, there are buttons for 'Save and Exit' (checked) and 'Exit' (unchecked).

21.4 Sizes

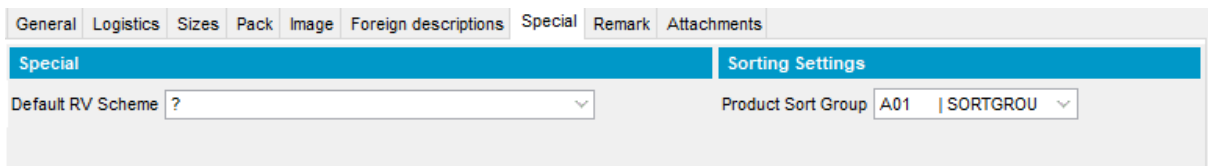
For each product you can add the sizes from a list of available sizes. Also other relevant information can be entered here.



21.5 Special

This tab is a special tab: Only the tailor made settings per product will be put on this tab. These tailor made modifications are visible on this dialog only if a certain module is in the license of the current plant. It is also possible they can be made visible via certain system settings. So if none of the modules are in the license of the current plant (which means nothing is visible on this tab), or made visible via system settings, then this tab will not be shown at all.

The following shows some examples of these special fields.



Fields:

| Field | Description |
|-------------------------------|---|
| Default Residual Value Scheme | Select a residual value scheme that should be used as default for this product. The visibility of the field is depending on the value of system setting "DEFRESVALUEPRODUCT". If it has a value 0, then it is not visible at all. When it has a value > 0, then it is visible. |
| Product Sort Group | Select a product sort group used for a sorting system. |

| | |
|--|--|
| | Visible and enabled if the plant has license for module SORTINGSYSTEM and the system setting "PRODUCTSORTGROUP" <> 0. The combo box is filled with all Product Sort Groups. It is mandatory to select one Product Sort Group. There is no default. |
|--|--|

21.6 Pack

In this tab-page it is possible to define Packs. A pack is not the same as a bundle. A bundle is the same product but delivered in a pre-defined quantity (see Bundle Size in Product-dialog). A pack is a composition of multiple products in one pack, each with its own quantity.

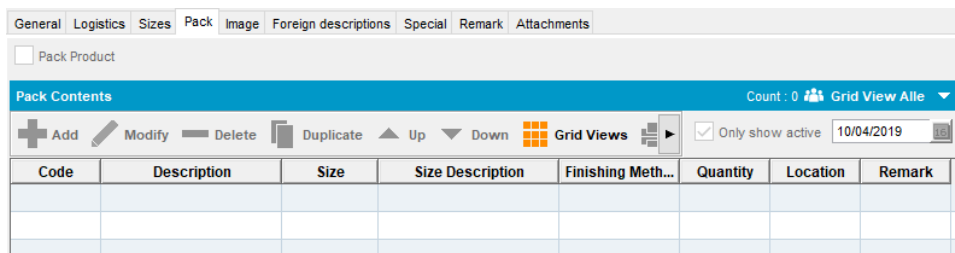
For a product the pack can be defined. The contents of a pack could contain a multiple of the same product (for example with OR packs this is very common).

A practical example:

Pack Double Queen Bed:

- Sheets 2 pieces
- Pillow Case 3 pieces
- Sheets 2 pieces
- Pillow Case 3 pieces

So, in this example there will be 4 sheets and 6 pillowcases delivered. This only needs to be *one* order.



21.7 Image

Each product could have a picture/image connected. This will be used in the repair pointer screen or within product catalogues on WEB applications (custom). See also the chapter about 'Exchange methods

Per product an 'exchange method' can be defined. This is about a pre-defined list with options, see below.

By default it will select the following in the combo-box when adding a new product:

If type of merchandise = 2 (Garments) OR system setting "SettlementActive" = Y then it will select "Delayed Even Exchange"

Else it will select "Delivery Based On Order/Standards".

For type of merchandise = 3 (Sales/Disposables) the option "Delayed Even Exchange" will not be shown in combo-box.

For type of merchandize = 5 (Residential) then always "Delayed Even Exchange" is selected.

| Option | Description |
|--------|-------------|
|--------|-------------|

| | |
|-----------------------------------|--|
| Delayed Even Exchange | Delayed even exchange means the quantity for this product that is received back from the customer will be delivered during the next delivery. |
| Straight Even Exchange | The product is expected to be exchanged on a soil pick-up and clean delivery exchange. |
| Delivery Based on Order/Standards | Delivery of this product is based on order/delivery standards. This is about fixed quantities of products that should be delivered for the customer. |

22 Soil Count Methods

Per product a 'Soil Count Method' can be selected. This is about a pre-defined list of options, see below.

By default it will select the following in combo-box when adding new:

No Soil Count.

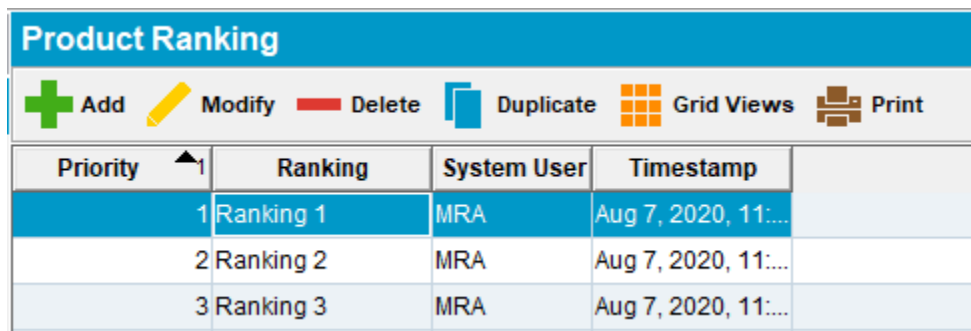
For type of merchandize 5 (Residential) the always "Manual" is selected.

For example, the Soil Count Entry-dialog can be used to enter soil counts per product.

| Option | Description |
|---------------------|--|
| No Soil Count | For this product there is no soil count done. |
| Manual | The soil count for this product is manually done. |
| Auto Return Assumed | An automatic return is assumed for this product related to soil count. |
| Weight Based | The soil count for this product is done via weighing. |

23 Rankings

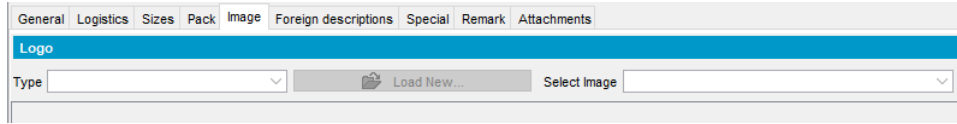
Via Product Ranking-dialog, one or more ranking-lines can be added with a priority. This can be used in Product-dialog to indicate a ranking per product. This is an optional field.



| Priority | Ranking | System User | Timestamp |
|----------|-----------|-------------|---------------------|
| 1 | Ranking 1 | MRA | Aug 7, 2020, 11:... |
| 2 | Ranking 2 | MRA | Aug 7, 2020, 11:... |
| 3 | Ranking 3 | MRA | Aug 7, 2020, 11:... |

| Field | Description |
|----------|--|
| Priority | The priority of the ranking can be defined here. |
| Ranking | The code or name of the ranking. |

Images'.



23.1 Foreign Descriptions

For each product description you can also enter a foreign description. This is also possible for the long description of the product. Use this if you want to present multi-language descriptions for users and/or customers, on screen and on reports. In this tab you can enter the foreign descriptions.

Modify Products

✔ Save ✘ Cancel

Code Active Legacy code

Description

Foreign Descriptions

| Language | Description | |
|-----------------|--------------|--|
| dansk (Da... | | |
| Deutsch (D... | OP Hose blau | |
| français (Fr... | | |
| polski (Pol... | | |
| | | |
| | | |

Long Description

Foreign Descriptions

| Language | Description | |
|-----------------|-------------|--|
| dansk (Da... | | |
| Deutsch (D... | - | |
| français (Fr... | | |
| polski (Pol... | | |
| | | |